



Office of the Director

INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES,

SHEIKHPURA, PATNA – 800 014 (Bihar, India)

Tel.: 0612 – 2297631, 2297099; Fax: 0612 – 2297225; Website: www.igims.org;


TENDER NOTICE FOR MEDICAL GAS REFILLING

Sealed Tender (under two bid system i.e. Technical & Financial bids) is invited from manufacturers or their authorized agents for supply and refilling of Medical Grade Oxygen, Nitrous and Carbon Dioxide for use in patient care.

Complete sealed tender should be sent to the “**Director, IGIMS**” Sheikhpura, Patna by Regd./Speed Post/Courier to reach by **18.08.2017** at 16.00 hrs.

Details Terms and Conditions and tender documents can be seen and downloaded from Institute website www.igims.or

Tender Notice No. 08/2017-18/Med. Gas/IGIMS-Store.


**DIRECTOR,
I.G.I.M.S.-Patna**

Technical Bid

1. Name of Firm/Agency with Registration details of the firm and nature of Business.....
 2. Address
 3. GST No.
 4. Income Tax (PAN No.)
 5. Total turnover year wise in preceding last three years
 6. Whether own Medical Gas filling plant or authorized dealer with a Gas filling plant (Name, Address and relevant concerned certificates must be attached.)
 7. Name of Govt. Institution/Medical College, where gas filling work is being done indicating the period along with Satisfactory Performance Certificate.
 8. We give priority to manufacturer of authorized dealer for tie up nearest medical gas filling plant from our Hospital
 9. Experience of Gas supply & refilling (Minimum Continuous Experience Two Years)
 10. Valid Labour License issued by Labour Department.
 11. Licence issued by state Drug controller under rule 70 in form 25
 12. Licence issued by the chief controller of Explosive in form E (Rule 50,51 & 54 of Explosive Act. 1984) to fill compressed gas in cylinder (For mfg.Co.)
 13. Character certificate issued by D.M. or S.P.
 14. Earnest Money Rs. 50,000/- (Fifty Thousand) only- refundable in the form of Demand Draft in the name of the Director IGIMS, Payable at Patna.
 15. Supplier is required to give undertaking to the effect that they have not supplied the items quoted to any Govt./Semi Govt. Institution/Organization at price lower than the price being quoted. Further, in case of price going down in future, it will pass on the benefit to Institute.
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Price Bide

1. Price of each item separately must be quoted in per cum or per kg (F.O.R. Destinations) basis
2. Taxes if extra must be quoted with rate of tax applicable on the item
3. Validity period of the price must be quoted. (Minimum Validity: One-Year form date of award of contract) may be extended for another two years on yearly basis subject to satisfactory performance.

TENDER FORMS & DOCUMENTS

01	Date & Time of receipt of Tender: 18.08.207 at 16.00 hrs.	Cost of Tender Document: Rs. 5000/-
02	Name & Address of Tenderer (S):	
03	Registration No. of the following: a. GST No. (Attach Certificate) b. Sale Tax Clearance Certificate. Up to date c. DGS & D Registration Certificate, if rate quoted on DGS & D Rate Contract.	
04	Earnest Money: Rs. 50,000/- (Fifty Thousand) Only in the Form of Demand Draft in favor of Director, I.G.I.M.S., Patna payable at Patna.	
05	Tenderer is not be allowed to mention any kinds of discount in quotation/terms and conditions.	
06	General terms & Conditions of contract are mentioned in Chapter 1.	
07	This Tender document is Non-Transferable.	
08	Please mention Name of item” at the left to corner of envelope.	
	Note: - Overwriting/ Fluiding/ Cutting in price will not be allowed. Rates/ Prices must be mentioned both in figure and words.	

CHAPTER – 1

CONDITIONS OF THE TENDER CONTRACT

CONDITIONS OF THE TENDER CONTRACT

1.	If downloaded bidding documents is submitted, the firm have to submit cost of the tender documents Rs. 5000/-00 (Rupees: Five Thousand) also in form of DD in favour of Director, IGIMS, Patna payable at Patna.
2.	Last date of submission of tender document: 18.08.2017 at 16.00 hrs.
3.	(i) A sum of Rs. 50,000/-00 (Rupees: Fifty Thousand) is to be deposited in the form of DD in favour of Director, IGIMS, Patna payable at Patna as Earnest Money along with tender. Tender received after due date and time will not be considered. Delay of Postal Dak will not be responsibility of the Institute. (ii) On placing order, the selected tenderer shall have to deposit Rs. 1,00,000/-00 (Rupees: ONE LAKH) as security towards performance for executions of the order as per stipulated terms & conditions. No interest is payable on this deposit.
4.	Destination of Delivery: Central Store Section, I.G.I.M.S., Sheikhpura, Patna
5.	Acknowledgement and Discrepancies: On receipt of the supply orders any discrepancies should be pointed out within 10 days of the issue of the order. In case, no intimation to the contrary is received from the firm within 10 days, it will be assumed that order has been accepted in full even though it may have been placed after the lapse of the validity period of the quotation.
6.	Prices: As mention in supply orders
7.	Taxes: Inclusive / Exclusive. If taxes are extra, please specifying the rate of tax applicable on the items.
8.	Payment: - After receipt of goods and submission of satisfactory Inspection Report issued by officials as authorized by the competent authority.
9.	Price Variation Clause: The institute shall accept the price rates as mentioned in the quotation only. The claim for price increase over the quoted price shall not be accepted by the institute within the validity period of the quotation.
10.	Validity of Price: One Year form the date of award of contract or (Extendable as per requirement).
11.	Payment: Payment will be released within 30 days against receipt of material and on submission of satisfactory inspection report of the supplied items.
12.	Replacement of defective: Shall be the responsibility of the firm on their cost.
13.	Discrepancy or Omission: The payments are made strictly on the basis of the supply order and firms are advised not to deviate from supply orders instruction in all respect. In the event of there being any discrepancy, the matter should first be referred to the institute for necessary amendment in the supply order before making actual supply and submission of the bill.
14.	Challan: The suppliers should submit the challan in triplicate along with the supplies to the Central Store, IGIMS, Patna-14.
15.	The bills should be submitted to the office of the Director, IGIMS, Patna.
16.	Items available in different packing, size/quantities: For the items available in different packing sizes/quantities the gross rate as well as unit price (In terms of relevant net quantity) should be mentioned for each packing size/quantity
17.	Items with different net and gross weight: For items with different net weight and gross weight both net as well as gross weight must be mentioned along with corresponding rates.
18.	Supplier is required to give under taking to the effect that they have not supplied the Items quoted to any Govt./ Semi Govt. institution / organization at prices lower than the price being quoted. Further, in case of price going down in future, it will pass on the benefit to IGIMS, Patna. Tenderer must submit a certificate that the quoted price is not higher than the market price of the same make of the quoted items.
19.	The Institute if so desire may ask any tenderer to furnish their turn- over of the quoted items for previous two to three years with a list of users of those items
20.	Special Clause may be added if necessary in the Supply Order
21.	If manufacturer shall submit their quotation directly and authorizes any local agent / distributor to supply and raise the invoice for payment on the rates quoted by them, after approval of the rate/quotation by the competent authority of the institute, their authorized agent/ distributors can supply the items and raise the bill for payment. However, responsibility shall be of manufacturer. A proper authorization certificate in favour of local agent / distributors is to be submitted by the manufacturer along with their bid



Director,
IGIMS - Patna